



**BARNSELY COMMUNITY SAFETY PARTNERSHIP  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Thursday 1 August 2013  
10am - 12noon**

**Silver Command Facility, Churchfield Police Station**

**Present:**

Andy Brooke, Chief Superintendent, Barnsley Divisional Commander South Yorkshire Police & Barnsley Community Safety Partnership (Chair)  
Paul Brannan, BMBC  
John Hallows, CSP Forum and Neighbourhood Watch  
Max Lanfranchi, South Yorkshire Probation  
Mark Wilkie, South Yorkshire Police  
Steve Turnbull, BMBC  
Ian Barber, South Yorkshire Police  
Sally Woffenden, DAAT, BMBC  
Tony Griffiths, Berneslai Homes  
Michelle Kenny, SY Fire & Rescue  
Mick Mason, SY Fire & Rescue  
Rhona Bywater, SY Fire & Rescue  
Tim Hart, Barnsley YOT  
Hilary Owen, Children Young People and Families, BMBC  
Kath Harris, Adults and Communities, BMBC  
Pam Lee, Performance and Partnerships, BMBC (Minutes)

**1. Introduction - Chair**

The Chair welcomed everyone to the meeting and around-the-table introductions were made.

**2. Apologies**

Apologies were received from Matt Gladstone, Mark McGee, Marie Carroll, Councillor Miller and Colin Barnes.

### **3. Minutes of Previous Meeting - 13 June 2013**

The minutes of the meeting on 13 June were agreed as a true record.

#### Action Schedule

Action 1 - Domestic Homicide Review Paper - It was agreed to leave this action on the Schedule. Kath Harris explained that the paper was in the process of being produced and that the guidance would need to be reviewed along with chasing up the Government's approach. Andy Brooke advised that there had been a lengthy debate at the recent Community Safety Partnership Chairs' meeting which will be taken forward to the Leaders meeting.

Action 2 - Data Sharing Protocols - It was agreed to leave this action on the Schedule. The Data Sharing Protocols have been approved through BMBC and updated documents now require sign off. Andy Hodgkinson to discuss with Paul Brannan and Kath Harris.

Action 3 - Public Health contribution to the Partnership Plan and identifying key contacts and links - It was agreed to leave this action on the Schedule and due to Ian Ramsay's departure Mel Fitzpatrick will now meet with Steve Turnbull.

Action 6 - Paul Brannan to attend the next Crime and Safety Forum to establish what part the Voluntary Sector can play in delivering the Partnership Plan - This action to remain on the Schedule as the Forum meet next week.

Action 10 - A detailed co-ordinated approach to partnership planning for future events to be produced, following production of the Partnership Plan - This action to remain on the Schedule.

All other actions on the Schedule have been discharged or will be covered on today's agenda.

### **4. Partnership Plan**

Andy Brooke advised that work had been ongoing to pull together the Partnership Plan. Leads gave an outline of their Performance Management Framework and Action Plan:

- **Alcohol (Sally Woffenden)**

It was noted that the quarterly and annual figures used were the best available but generally out of date. It was agreed that it was important to decide what information was needed and how to capture the data, as targets will be measured against these and this will affect funding.

A discussion took place around whether other substances should be included with alcohol. It was noted that some substances are already included but that a tight focus on alcohol was needed.

A start has been made on the RAG rating. Further refinements needed over the next few weeks including adding measures.

**Barnsley Community Safety Partnership  
Executive Group meeting**

**Action: Sally Woffenden and Mel Fitzpatrick to meet to consider further refinements to the Alcohol Section of the Performance Management Framework and Action Plan.**

• **Preventing and Reducing Re-offending (Max Lanfranchi)**

Max Lanfranchi advised that he would need to meet with Colin Barnes with regards to information for the young people indicators.

**Action: Max Lanfranchi and Colin Barnes to meet to develop the young people indicators.**

It was noted that:

- Probation to use IQAAP assessment tool
- extra funding had been secured with regard to non statutory offenders
- issues around housing for offenders

**Action: With regards to housing offenders, Max Lanfranchi and Paul Brannan to review the Sub Group.**

A discussion took place around the IOM cohort and a shift in focus from shoplifting to burglary. Max Lanfranchi and Andy Brooke to discuss this further.

• **Anti Social Behaviour (Paul Brannan)**

Paul Brannan advised that the Plan was partly completed. Paul queried the differences in data from various sources and whether the RAG ratings should be green or red for the negatives/positives. The supporting performance indicators were discussed and it was decided to delete "Number of interventions discharged by ASB Enforcement Team (Informal/Formal/Legal)". Actions 2.1 and 2.3 in the Plan are linked and more detail will be brought to a future meeting. Paul and Andy Brooke to meet to discuss the Investigation Enforcement Team detailed at 2.4. in the Plan.

**Action: Paul Brannan and Andy Brooke to meet to discuss the Investigation Enforcement Team.**

The Victims' Charter has been written but not yet agreed.

**Action: Paul Brannan to circulate the Victims' Charter for comments.**

• **Protecting Vulnerable People (Kath Harris)**

Kath Harris advised that the Plan was partly completed. The Outcome Measures were discussed and some work on analysing, monitoring and measuring data is needed to establish baselines. Domestic abuse incidents are moving in the right direction. Further work required on measures and indicators.

**Action: Kath Harris and Mel Fitzpatrick to meet to consider further refinements to the Protecting Vulnerable People Section of the Performance Management Framework and Action Plan.**

Actions have not yet been RAG rated. Action 1.5 in the Plan to be embedded in local action plans. Action 1.6 in the Plan to include identifying Community Champions. Action 1.7 in the Plan to be discussed with Max Lanfranchi. Fire actions to be reviewed and joined up. 3.2 in the Plan, distraction burglaries to be removed.

**Barnsley Community Safety Partnership  
Executive Group meeting**

Andy Brooke stressed that priority must be given to pulling together and fully populating the Partnership Plan for the next meeting on 19 September 2013. The next stage will be to break down issues to localities.

Discussion took place around the lack of Barnsley Community Safety Partnership papers and documents available on the web. It was agreed to put this on the next agenda.

**Action: Barnsley Community Safety Partnership - Web to be placed on the agenda for the meeting on 19 September 2013.**

**5. Crime / Anti Social Behaviour Performance Update**

Andy Brooke outlined the latest information on crime and anti social behaviour as follows:

Anti Social Behaviour - down  
Burglary/dwellings - up  
Vehicle crime (smash and grab) - up  
Hate crime - down  
Domestic violence - up

It was thought that economic factors/hardship issues are affecting domestic violence. The Stronger Families Teams (4) are now receiving referrals regarding children who are suffering domestic abuse and making referrals to other agencies as necessary. It was agreed that more information was required to enable agencies to be more supportive.

**Action: Hilary Owen to arrange a presentation regarding the work of the Stronger Families Teams and how other agencies can support this work, to the next meeting of the Barnsley Community Safety Partnership Executive Committee on 19 September 2013.**

**6. Domestic Homicide Review**

This item returned to the action schedule (See item 3).

**7. JSIA - Progress**

Ian Barber advised that theme leads had been contacted and a format agreed. Currently there are some issues around domestic violence and selective licensing. Paul Brannan advised that he had produced a paper (to feed into the JSIA) on emerging challenges including the private rented sector and whether there was any correlation between low cost/low quality rented accommodation and crime.

**8. Barnsley Community Safety Partnership Commissioning Framework Group - Progress**

The draft terms of reference for the Barnsley Community Safety Partnership Joint Commissioning Group were circulated for information. This Group will have responsibility for tracking and allocating funding from the PCC and others into community safety issues, including via the voluntary sector, Pathways etc.

**Barnsley Community Safety Partnership  
Executive Group meeting**

Membership was discussed and it was agreed to add a Finance Member and Marie Carroll (South Yorkshire PCC). Other members to include John Hallows (Voluntary Sector) and Steve Turnbull (Health representative).

**Action: Sally Woffenden to arrange a meeting of the Barnsley Community Safety Partnership Commissioning Group and feed back progress to the next Barnsley Community Safety Partnership Executive Committee on 19 September 2013.**

**9. Any Other Business**

- Andy Brooke highlighted the Police Christmas Campaign around domestic violence, anti social behaviour and the night time economy and asked partners to consider their plans for the Christmas period

**Action: Andy Hodgkinson to bring details of the Police Christmas Campaign to the next Barnsley Community Safety Partnership Executive Committee on 19 September 2013.**

- John Hallows highlighted the Optimal Forager theory which is operative in relation to burglary dwellings. Andy Brooke confirmed that this model would also be used for vehicle crime.

**10. Dates of Future Meetings**

19 September 2013  
21 November 2013  
16 January 2014

All meetings will be held in the Silver Command Suite at Barnsley Police Station at 10am.

**Barnsley Community Safety Partnership  
Executive Group meeting**

**Action schedule from minutes (1 August 2013)**

1	<b>A paper to be produced for discussion outlining the implications regarding the Domestic Homicide Review, such as funding, capacity and training, costs and reciprocal arrangements with neighbouring boroughs. (Kath Harris)</b>
2	<b>Data Sharing Protocol - The Data Sharing Protocols have been approved through BMBC and updated documents now require sign off. Andy Hodgkinson to discuss with Paul Brannan and Kath Harris.</b>
3	<b>Mel Fitzpatrick to meet with Steve Turnbull to discuss how Public Health can contribute to the Partnership Plan and to identify key contacts and links.</b>
4	<b>Paul Brannan to attend the next Crime and Safety Forum to establish what part the Voluntary Sector can play in delivering the Plan.</b>
5	<b>A detailed co-ordinated approach to partnership planning for future events to be produced, following production of the Partnership Plan.</b>
6	<b>Partnership Plan Actions:</b> <ul style="list-style-type: none"> <li>• <b>Sally Woffenden and Mel Fitzpatrick to meet to consider further refinements to the Alcohol Section of the Performance Management Framework and Action Plan.</b></li> <li>• <b>Max Lanfranchi and Colin Barnes to meet to develop the young people indicators.</b></li> <li>• <b>With regards to housing offenders, Max Lanfranchi and Paul Brannan to review the Sub Group.</b></li> <li>• <b>Paul Brannan and Andy Brooke to meet to discuss the Investigation Enforcement Team.</b></li> <li>• <b>Paul Brannan to circulate the Victims' Charter for comments.</b></li> <li>• <b>Kath Harris and Mel Fitzpatrick to meet to consider further refinements to the Protecting Vulnerable People Section of the Performance Management Framework and Action Plan.</b></li> </ul>
7	<b>Barnsley Community Safety Partnership - Web to be placed on the agenda for the meeting on 19 September 2013.</b>
8	<b>Hilary Owen to arrange a presentation regarding the work of the Stronger Families Teams and how other agencies can support this work, to the next meeting of the Barnsley Community Safety Partnership Executive Committee on 19 September 2013.</b>
9	<b>Sally Woffenden to arrange a meeting for the Barnsley Community Safety Partnership Commissioning Group and feed back to the next Barnsley Community Safety Partnership Executive Committee on 19 September 2013.</b>
10	<b>Andy Hodgkinson to bring details of the Police Christmas Campaign to the next Barnsley Community Safety Partnership Executive Committee on 19 September 2013.</b>

Pam Lee  
Performance and Partnerships